

MINUTES  
WARSAW TOWN COUNCIL  
REGULAR MEETING  
January 13, 2022

The regular meeting of the Warsaw Town Council was held on Thursday, January 13, 2022, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Mary Beth Bryant, Ralph Self and Rebecca Hubert. Council member Faron Hamblin attended via phone. Council member Jonathan B. English was absent.

Town staff present: Town Manager Joseph N. Quesenberry, Community Development Specialist Melissa Coates, Treasurer/Clerk Julia Blackley-Rice, and Police Chief Joan Kent.

Also present: Others present were Molly Barbee, Elizabeth Sluder, and Sara Carroll.

The meeting was live streamed on the Town of Warsaw’s Facebook page.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 6:00 p.m.

**APPROVAL OF CONSENT AGENDA**

Mayor Phelps would like to make an amendment under new business to move 7A to the public comment section. Vice-mayor Paul Yackel would like to make an addition to the A5 Closed session section for Personnel.

Councilman Forrest moved to approve the consent agenda as amendments. The motion was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

**PUBLIC COMMENT**

Elizabeth Sluder with the Warsaw Recovery Support Center (WRSC) spoke. She wants to educate everyone on what they do for the community. They are located behind China Inn and they work with the Community Services Board and provide free services. They help individuals recover from mental health issues and drug addiction. Their services are peer-led, meaning the leaders have experienced and helped those individuals that struggle with those problems. Amalia Morrissey also spoke. She is a certified peer recovery specialist with the WRSC and a team lead for a post-overdose response team. Their team aims to be proactive and reach potential clients before they overdose. The mission of the WRSC is to get to know individuals and make an impact in

preventing the destruction of individual lives through addiction and mental health disorders. The Recovery Fest will be held in December.

With no further public comments, Mayor Phelps closed the public comment portion of the meeting.

## **REPORTS**

Mayor's Report: Would like to get a report for next month's meeting showing how the budget is doing and some highlights and possible challenges.

### Town Manager's Report:

- Town Council election: Candidacy forms for the Town Council election are due to the registrar in early June.
- Community Market: The community market is back for the second year. It will be held on Fridays from 11am to 7pm. We're hoping the time change helps bring more people after working hours.
- Town code recodification: We received our updated code binders and will need to schedule a public hearing and approve the new code. It will also be online for everyone to have access to.

Police Report: Chief Kent gave the report. They had 10 arrests, 56 traffic stops with 24 summonses issued, and 94 calls for service.

Planning Commission: There was no Planning Commission meeting.

Northern Neck Regional Jail: Included in packet.

Council Committee Reports: Personnel Committee met in closed session. Will need to meet with Town Council in closed session.

WWTP Report: Information provided by plant manager, Garrett Withers, and presented by Town Manager Joseph Quesenberry. Average flow of 17,900 gallons. Max flow was 182,800 gallons. Average total nitrogen was 2.59 and average total phosphorus was .09.

ARPA: Monthly report of ARPA funds. There was an issue with the orange truck and it no longer runs, there is also a rust issue with one of the newer trucks. We decided to get a truck on order for a cost of \$34,445.00 for an F150 4WD. So that is the only change in the funds for right now.

## **OLD BUSINESS**

### Project Reports:

**Community Market-** Met with the engineers. The USDA allows for a design build bid advertisement to be placed. The goal is to have bids out in February with a return in March. The structure might be there for the last part of the market.

**IRF-** The Brewing Company submitted a reimbursement request of \$45,000. They are progressing and will start on the patio soon and the brewing equipment will also be coming in soon. If everything goes as planned, he plans on opening late August or early September.

**Housing Grant-** We are still moving forward but are just waiting on a contract from DHCD.

**Comprehensive plan update-** Richmond County has begun the process of updating the comprehensive plan. We need to think about updating the comprehensive plan for the Town, being that it is one of the guiding documents for the Town. It would be a very intensive process, but outsourcing might be a good option.

## **NEW BUSINESS**

**Marijuana Regulation and Retail operations-** There are things you will have to answer/provide in order to codify that at the Town level. Such as hours of operation, days of operation, etc. for retail outlets. In the next month Council will need to decide on more details such as which zoning areas it would fit into and how far recreational use would need to be from public property and so on. The attorney is working on regulations and details.

**Planning Commission Appointment-** Councilman Forrest made a motion to appoint Carey Allen to Planning Commission for a 4-year term starting 1/1/2022 and ending 12/31/2025. Councilwoman Hubert seconded the motion, carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

**NN Arts Center-** Information is in packets. The arts center is being run by Janis Jones; she would like to bring Arts to Warsaw. Planning to bring her vision to Town in the Spring. This is a startup in this area, but she currently has a location in Fredericksburg. There will be different featured artists, paint nights, showings, art festivals, etc.

## **CLOSED SESSION: Personnel – Section 2.2-3711 A5 (Prospective Business)**

Vice-Mayor Yackel moved to enter closed session in accordance with Section 2.2-3711A (5) Prospective Business of the Virginia Freedom of Information Act. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

Councilman Forrest moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Self and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

### **ACTION OUT OF CLOSED SESSION**

**Economic Incentive Grant-** Councilman Forrest made a motion to approve “I Spy” for the 6month 50% grant in the amount of \$3,600.00. Councilman Hamblin seconded the motion, carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Faron Hamblin	Aye
Rebecca Hubert	Aye		

### **CLOSING COMMENTS**

Councilwoman Hubert: Great meeting.

Vice-Mayor Yackel: Looking forward to what 2022 has in store.

Councilman Forrest: Thinks that 2022 will be a great year.

Councilwoman Bryant: Looking forward to 2022.

Councilman Self: 2021 is going to be hard to top, but 2022 is looking to be bigger and brighter.

Councilman Hamblin: Sorry that he could not be in attendance in person but is hoping to get the pandemic behind us in 2022.

Mayor Phelps: 2022 is coming at us fast and furious but it is going to be a good one.

With there being no further comments, Mayor Phelps adjourned the meeting at 8:03pm.

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Submitted by: Julia Blackley-Rice, Clerk