

MINUTES  
WARSAW TOWN COUNCIL  
REGULAR MEETING  
October 14, 2021 AT 7:00P.M.

The regular meeting of the Warsaw Town Council was held on Thursday, October 14<sup>th</sup>, 2021, at 7:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Mary Beth Bryant, Ralph Self, Jonathan B. English, Faron Hamblin, and Rebecca Hubert.

Town staff present: Town Manager Joseph N. Quesenberry, Community Development Specialist Melissa Coates, Chief of Police Joanie Kent, and Treasurer/Clerk Julia Blackley-Rice.

No others were present.

The meeting was live streamed on the Town of Warsaw’s Facebook page.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m.

**APPROVAL OF CONSENT AGENDA**

Vice-Mayor Yackel made a motion to approve the consent agenda as presented. Councilman Forrest seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

**PUBLIC HEARING**

1. Zoning Ordinance Amendment- Additional Uses in R12 Zoned Districts  
Mayor Phelps opened the public hearing by reading the notice that was published in the Northern Neck News. No public comments have been recorded by the Town office. R12 is residential and office spaces by nature. This request allows for more flexibility for uses of property in an R-12 zone. This would still require a conditional use permit in each individual case and would have to be approved by Council.
2. Conditional Use Permit: To issue a Conditional Use Permit to Midtowne to allow for mixed use development on that parcel. All proper paperwork has been filed with the Town office. There were no public comments. Mayor Phelps opened the floor to Council for comments. Councilwoman Hubert commented on the possibility of heavy traffic and other possible negative effects this could have on that area, and other council members

expressed the same concern. Town Manager, Joseph Quesenberry, explained the possibility of VDOT intervening in the future to help with those issues.

Councilman Forrest made the motion to amend the zoning ordinance to allow additional uses, as published in the public hearing notice, in the R-12 Residential/Office zones. Councilman Hamblin seconded the motion carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Councilman Forrest made the motion to approve the Conditional Use Permit for Midtowne, LLC. Councilman Hamblin seconded the motion carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Faron Hamblin	Aye	Rebecca Hubert	Nay

## **PUBLIC COMMENT**

There were no public comments. Mayor Phelps closed the public hearing.

## **REPORTS**

Mayor's Report: Deferred

Town Manager's Report:

1. Music on Main/Warsaw Fest Recap- There was a great turnout for this event. Thank you to Old Rapp Taphouse for co- hosting Music on Main and to the Chamber of Commerce for planning Warsaw Fest. Businesses have reported that they had a lot of business on those days.
2. Christmas dinner- Christmas dinner has been scheduled for December 14<sup>th</sup> at Relish at 6pm.
3. Conference Recap- Very good trip with a lot of networking opportunities. There was a myriad of different classes and activities to do.
4. Main Street program- Trunk or treat will be at the Town Park on Sunday, 10/31 from 5pm to 7pm.

Police Report: There were 170 calls for service, 65 traffic stops, 47 summons issued and 6 arrests in September. Officer Belcher will be leaving as of 10/21 to pursue other endeavors. We are actively seeking a new officer.

Planning Commission: Met and approved both ordinance amendments. The newest member, Win Sisson, joined in person.

Northern Neck Regional Jail: Report is in packet. An article in the Northern Neck News said that Warsaw would have to start paying to jailers and jailing. Vice Mayor Yackel stated that is incorrect and Warsaw is not financially responsible.

Council Committee Reports: No meeting scheduled. An application was received for grant funding so that committee needs to meet to discuss.

WWTP Report: No report this month. There is an employee at the plant with COVID. It has not spread to the other employees, and we are managing with split shifts for the time being.

## **OLD BUSINESS**

### Projects Report:

Parking project- Met with the engineering firm and there were 3 amendments made to the plans to incorporate more parking.

Housing study- The Town got word that we received the \$50,000 grant for the housing study. We plan to move forward with this project. The project area would include Hamilton, Belle Ville, parts of 360, parts of main street and parts of Scott town. Woodland Heights and Pine are also included.

Main Street- The new skyline banner has been put up and work was done in front of Verizon to make it more appealing. Lee's Affordable tree service was generous to help us out in putting up the new banner that weighed over 550 pounds, so many thanks to them.

The Bounds: Met today for the pre-bid meeting for the paving of the parking lot. If the weather holds, the plan is to get it paved this month or the beginning of next month.

## **NEW BUSINESS**

Halloween trick or treat: A lot of questions regarding when trick or treating will be for the town. There was discussion surrounding past times and what day might work best for the children. Councilman Faron Hamblin made a motion to have trick or treating in town on Sunday, October 31<sup>st</sup> from 5:00pm to 8:00pm. Councilman Jonathan English seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Christmas celebration: There was a lot of positive feedback from the Music on Main concert, so we are looking to have another similar one for the Christmas celebration. Plans are to have part of Main Street blocked off and host a concert.

Councilman Forrest made a motion to allow Joseph Quesenberry to pursue planning the event. Councilman Hamblin seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

ARPA Budget Amendment: Joseph Quesenberry presented his concerns on the Bounds project. He believes the Amphitheater should be put on hold until everything else (lights, topsoil, etc.) is prepared and stabilized. Then, look into adding it a few years down the road.

Councilman Hamblin made a motion to approve the amended budget for the ARPA funds. Councilman Forrest seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Council meeting time:

- The time has always been at 7:00pm to accommodate working members.
- Now we have the meeting more easily accessible with live streaming and the internet.
- Many members believe that 6:00pm would be a better meeting time. There are times where there are more complex issues that take up more time and 7pm often makes a late ending time and a late time for out of towners to get home.

Councilman Hamblin made a motion to have a public hearing on 11/11/21 at 7:00pm to amend the ordinance to move Town Council meeting time to 6:00pm. Councilwoman Bryant seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

USDA Resolution: The town received the \$200,000 grant for the community market. The resolution states that Council will give Joseph Quesenberry the authority to sign on behalf of Council for anything the project may require.

Councilman Forrest made a motion to approve the resolution and authorize Joseph Quesenberry. Councilman Self seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Planning Commission Reappointments:

There are 3 openings, and Commissioner Slaw and Commissioner Franklin are willing to continue to serve. Councilman Forrest made a motion to reappoint Regis Slaw to Planning Commission for a 4 year term beginning January 1, 2022 and ending December 31, 2025. Councilman English seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Councilman Hamblin made a motion to reappoint Elizabeth Franklin to Planning Commission for a 4 year term beginning January 1, 2022 and ending December 31, 2025. Councilwoman Bryant seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Abstain	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye
Jonathan English	Aye	Faron Hamblin	Aye

Style Craft Public Hearing Scheduling: A Public hearing needs to be scheduled for RDK Land Holding LLC. To rezone from C2 to R12 (commercial to residential). Councilman Hamblin made a motion to schedule a public hearing on 11/11/21 at 7:00pm.

Gateway signs: Looking to add welcome to Warsaw signs at 360 near Rappahannock High School, on Route 3 near Cobham Park, and on the other end of Route 3 near the YMCA.

## **CLOSING COMMENTS**

Councilwoman Bryant: Enjoyed the meeting and enjoyed walking through Warsaw and how beautiful it looks.

Councilman Forrest: Great meeting and great council.

Vice-mayor Yackel: Commends the Chief of Police and everyone for their efforts for Warsaw Fest. It was a great event.

Councilwoman Hubert: Great meeting, we got a lot accomplished.

Councilman Self: Very productive meeting. It was a great weekend for Warsaw. It was nice seeing people enjoying themselves.

Councilman English: Great meeting. Glad to see improvements in front of Verizon. The bounds is starting to come together nicely.

Councilman Hamblin: Congratulations and thank you to Gary Palmore for his service of 8 years to the Town as a Planning Commission member. He is looking forward to the Christmas events that the Town Manager is planning.

Mayor Phelps: In the mayor's travels, he still gets surprised as he meets people and they tell him about travelling through Warsaw and how great our town looks. He's encouraged as there are several projects wrapping up but that the draw to our town hasn't stopped and there are some projects on the horizon. The former Affordable Goods building is in the process of being rehabbed and will become three modern storefronts. Each one of those storefronts will bring new people to town and that is a good thing.

With there being no further business, Mayor Phelps adjourned the meeting at 8:17pm.

---

Submitted by: Julia Blackley-Rice, Clerk