**WARSAW TOWN COUNCIL MEEETING**

**COUNCIL CHAMBERS – 78 BELLE VILLE LANE**

**SEPTEMBER 11, 2014 – 7:00 P.M.**

Mayor Mark E. Milstead called the Town Council to order. Council members present were Ralph W. Self, William L. Washington, IV, Ogle E. Forrest, Sr., Randall L. Phelps, Wendi L. Nesbit and Roger R. Lee.

Town staff present was Chief Christopher J. Spare, Acting Town Manager, Officer Charles Bowles and Susan M. Pemberton, Treasurer and Clerk of Council. Also present were Mary Beth Bryant, Kelly Haynie, Harold Donovan, Larry Thorn, Dan Ream and Nicholas Vandeloecht reporter for the Northern Neck News.

The Pledge of Allegiance was said and then a moment of silence was observed in remembrance of 9/11.

Councilman Paul G. Yackel arrived at the meeting.

**Approval of Minutes**

Councilman Phelps moved that Council accept the minutes of August 14, 2014 meeting without addition or correction. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead Aye Roger R. Lee Aye

Paul G. Yackel Aye Randall L. Phelps Aye

William L. Washington, IV Aye Wendi L. Nesbit Aye

Ogle E. Forrest, Sr. Aye Ralph W. Self Aye

**Financial Report**

Councilman Forrest moved that Council accept the August 31, 2014 Financial Report. Councilwoman Nesbit seconded the motion. The following vote was taken.

Mark E. Milstead Aye Roger R. Lee Aye

Paul G. Yackel Aye Randall L. Phelps Aye

William L. Washington, IV Aye Wendi L. Nesbit Aye

Ogle E. Forrest, Sr. Aye Ralph W. Self Aye

**Mayor’s Report**

Mayor Mark E. Milstead stated that shirts had been ordered for Council to wear at Warsaw Fest on October 11, 2014 as well as a booth for a meet and greet by Council.

Mayor Mark E. Milstead stated that everyone had probably heard that Officer Charles Bowles talked a man out of jumping from the Route 360 water tower. Mayor Mark E. Milstead presented Officer Charles Bowles with a certificate of Excellence for Outstanding Professional Performance and Nicholas Vandeloecht took a photo of the award being given. Officer Bowles thanked agencies that assisted with the call as well as council for the acknowledgment.

**Manager’s Report**

Chief Christopher J. Spare, acting as Town Manager for John M. Slusser gave the Manager’s Report.

Christopher J. Spare stated that the development proposals on Warsaw Health Care lot did not come thru therefore we need to decide what we want to do with that property.

Virginia Department of Transportation is having a workshop for Local Government staff and Transportation Alternatives in Roanoke September 16th thru 18th. The Town was registered and with John M. Slusser out Morgan Quicke will represent the Town and County.

He stated that there was a change in the Town Park bathrooms and Councilman Roger R. Lee would go over the changes and it should be delivered sometime in November. Councilman Roger R. Lee said that there were changes which consisted of a 46.5 gallon lowboy electric water heater with 2X4.4KW elements, water heater wall mount kit and a cold and hot water connection near water heater all at a price of $49,989.00 which is a increase of $610.00 from the quote before changes.

Chief Christopher J. Spare stated with the incident at the water tower there should be some type of security. He has spoken to David Woolard about a fence around the water tower and was given a quote of $14,000.00. He stated that he could get quotes and check for grant monies that could be available to us for this project. Councilman Forrest made a motion for Chief Spare to get quotes on cost of a security fence and to check on availability of a grant. Councilwoman Nesbit seconded the motion. The following vote was taken.

Mark E. Milstead Aye Roger R. Lee Aye

Paul G. Yackel Aye Randall L. Phelps Aye

William L. Washington, IV Aye Wendi L. Nesbit Aye

Ogle E. Forrest, Sr. Aye Ralph W. Self Aye

Grant money for police cars has been received.

There was a Virginia Department of Transportation public hearing on Tuesday, August 26, 2014 from 6-8p.m. The public hearing was on the proposed pedestrian improvements at the intersection of Route 360 (Richmond Road) and Route 3 Business (Main Street), in Richmond County. The public hearing was being held to provide opportunity for citizens or organizations to give VDOT comments and/or suggestions on the proposed project. VDOT representatives were present to discuss the project and answer questions. Chief Spare had concerns and discussed with VDOT representatives.

Chief Christopher J. Spare stated that tomorrow a company is coming to find the waterline that is leaking on Main Street. They have already found the lines to hook up Bailey Ridge Subdivision and Northern Neck Electric at the bypass. The Dollar General’s hook up is in progress for their water and sewer.

**Police Report**

Chief Spare stated that the police report was in the council packet and if anyone had questions or comments he would be glad to answer. The next Triad meeting will be September 23, 2014 at the Welch Funeral Home. Chief stated that the Warsaw Police Department had caught a wanted person with stolen property that helped to solve cases in other localities.

**Town Attorney**

Susan M. Pemberton, Clerk of Council spoke for William Lewis, Town Attorney since he was not present. William Lewis’ office called and stated that he had a conference call with Municipal Code Corporation to confirm and clarify agreement.

**Northern Neck Regional Jail Report**

Larry Thorn stated that the report was in the council packet. The Northern Neck Regional Jail board meeting was held Wednesday, September 3, 2014. The population this month was approximately 361 and 9 more were added that day of the meeting. The breakdown statistics are as follows: Richmond County 21, Westmoreland County 69, Northumberland County 43, Federal 141 and 9 added that day with a total of 150 and other of 87.

**Warsaw Planning Commission Report**

Councilman Washington stated there was not a Warsaw Planning Commission meeting this month.

**Unfinished Business**

**Council Committees Appointed**

Mayor Mark E. Milstead read the new council committees.

COUNCIL COMMITTEES

July 1, 2014 through June 30, 2015

# *FINANCE COMMITTEE* *HEALTH& SAFETY COMMITTEE*

**RANDALL L. PHELPS\* ralph w. self\***

**WENDI L. NESBIT ROGER R. LEE**

**ROGER R.LEE Paul G. Yackel**

***UTILITIES COMMITTEE* *ORDINANCE COMMITTEE***

**Ogle E. Forrest, Sr.\* WENDI L.NESBIT\***

**RANDALL L. PHELPS PAUL G. YACKEL**

**RALPH W. SELF OGLE E. FORREST, SR.**

**ROGER R.LEE**

***PERSONNEL COMMITTEE* *WARSAW PLANNING COMMISSION***

**WENDI L. NESBIT WILLIAM WASHINGTON**

**PAUL G. YACKEL\***

**WILLIAM WASHINGTON**

**RANDALL L. PHELPS**

**\*INDICATES CHAIRMAN OF COMMITTEE**

**Unfinished Business**

**Warsaw Planning Commission Vacancy**

The following ad was run in the Northern Neck News:

**Warsaw Planning Commission**

**Vacancy**

The Warsaw Town Council requests qualified residents of the town to indicate their interest in serving on the Planning Commission. Individuals may indicate their interest by writing a letter stating their qualifications and reasons for wanting to serve on the Planning Commission.

Council will review and consider all applicants and decide which candidate (s) they wish to appoint.

The deadline for submittal of letters is close of business October 1, 2014. Letters should be addressed to:

Town Council

Town of Warsaw

PO Box 730

Warsaw, VA 22572

Attn: Planning Commission Vacancy

Harold Donovan submitted a letter stating interest in serving on the Planning Commission. The deadline for this position is not until close of business on October 1, 2014. Therefore this letter is being submitted to the Planning Commission for review with the other applicants.

**New Business**

Mayor Milstead stated that Okoberfest will be on September 20, 2014 from 4:30 to 11:00 p.m. in the Town Park. Warsaw Fest will be held October 11, 2014 from 8:45 to 5:00 p.m. at the Rappahannock Community College grounds. Warsaw Richmond County Main Street Program is having a movie night at the Town Park Friday, September 12, 2014 at 7:30 featuring the Nut Job.

**Council Comments**

Councilman Self stated that he is ready for the fall weather. He also stated that he was interviewed by a reporter at the Richmond Race about a gentleman that had climbed up on the fence the night of the race.

Councilman Phelps stated that he wished good luck to all the new students back in school and how nice the new wing at the school was.

Councilman Lee invited everyone to Oktoberfest on September 20, 2014 and there will be plenty of food.

Councilman Washington stated that maybe we needed to take a look at some of the policies on up keep in the Town of Warsaw. Driving thru Warsaw does not give the best impression. Therefore we may need to get a consultant to see how to improve Warsaw to make it look more appealing to others.

Mayor Milstead stated it is not entirely the Town’s fault that some things VDOT owns and we have no control. There needs to be targets picked and we then work on those areas if applicable. Thanks to everyone for coming to the meeting tonight and have a good evening.

**Adjournment**

There being no further business, the meeting was adjourned by Mayor Milstead.

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Susan M. Pemberton, Clerk of Council