**WARSAW TOWN COUNCIL**

78 BELLE VILLE LANE- COUNCIL CHAMBERS  
DECEMBER 10, 2015

7PM

Mayor Mark Milstead called the regular monthly meeting of the Warsaw Town Council to order at 7pm on December 10, 2015. He then led the Pledge of Allegiance. Town Council Members present were Mayor Mark Milstead, Vice-Mayor Paul Yackel, Ralph W. Self, Rebecca C. Hubert, Ogle E. Forrest, Sr., R. Roger Lee, and William L. Washington, IV. Town staff present were John Slusser, Town Manager, Susan M. Pemberton, Treasurer and Clerk, Police Chief Christopher Spare, Officer Miles Turner, and Kate Condrey, Administrative Assistant. Town Attorney William Lewis was also present. The audience was made up of Mary Beth Bryant, Larry Thorn, and Shannon Waters, Northern Neck News representative.

**APPROVAL OF MINUTES:**

Vice-Mayor Yackel made a motion to accept the November 12, 2015 Joint Public Hearing minutes as presented. Councilman Lee seconded the motion. The following vote was taken:

Mark E. Milstead Aye Ogle E. Forrest, Sr. Aye

Rebecca C. Hubert Aye R. Roger Lee Aye

Paul G. Yackel Aye Ralph W. Self Aye

William L. Washington, IV. Aye

**FINANCIAL REPORT:**

Councilman Self made a motion to accept the Financial Report for November 2015 without addition or correction. The motion was seconded by Councilman Forrest. The following vote was taken:

Mark E. Milstead Aye Ogle E. Forrest, Sr. Aye

Rebecca C. Hubert Aye R. Roger Lee Aye

Paul G. Yackel Aye Ralph W. Self Aye

William L. Washington, IV. Aye

**MAYOR’S REPORT:**

Mayor Milstead reported the Virginia Employment Commission (VEC) would be closing in Warsaw. He thinks this will have a big impact on Warsaw and has spoken with Delegate Margaret Ransome about the matter. She has set up a meeting with the Secretary of Labor later in the month to discuss the matter. The Town Manager and the Mayor will attend. The VEC served 10 surrounding counties.

**MANAGER’S REPORT:**

Town Manager, John Slusser, stated Well #4 has been repaired and needs to be chlorinated before it will be put back in service. He is working on getting the security lights for the Town Office, and he would like to thank the Officers of the Town for the great job with the parade.

There have been no responses on the Planning Commission vacancies posted in the newspaper. He stated that Council needs to go into recruitment mode and find people who would fit the position. If they find anyone interested in the position, please have them send a letter to Council.

The pavilion is underway. The contract was signed earlier in the week. It should hopefully be starting soon and we will hopefully have a new pavilion in the Town Park by this upcoming spring.

**POLICE REPORT:**

Chief Christopher Spare came to the podium and told Council they could find the Police Report in their packets. He stated the TRIAD Luncheon was held on Tuesday, December 8, 2015 at Cobham Park Baptist Church and they had a nice crowd. The TRIAD has decided to keep all of their meetings at the Bay Transit building and their next meeting will be January 26th, 2016.

**NORTHERN NECK REGIONAL JAIL:**

Larry Thorn stated the NNRJ Board met the previous day and the federal prisoner population was at 175. It was up to 235 during the previous weekend. He said the DC jail is overcrowded on the weekends and they send prisoners to us. He also said the Board lost 2 members who both retired, but will be gaining new members with the recent elections.

**PLANNING COMMISSION REPORT:**

Councilman Washington stated there was no new business at the Planning Commission meeting. They welcomed Johnathan B. English onto the Commission and said farewell to “Mac” Lowery and Anne Barker.

**PERSONNEL COMMITTEE:**

Committee Chairman, Paul Yackel said they have gone over the applications for the Town Manager position and have found 5 people they would like to interview. They will be setting up interviews shortly.

**NEW BUSINESS:**

The Town Christmas Dinner will be held at China Inn on December 15, 2015 at 6pm. Please let the office know if you will be attending. Mr. Slusser also extended the invite to the Northern Neck News Editor. There will also be a Dutch Treat Legislative Dinner on January 7th, 2016. William Washington and Rebecca Hubert will attend.

VML Day at the Capitol will be January 27, 2016 and all Council members are invited. Mr. Slusser explained that he had been before and it pertains more to bigger localities. There isn’t much for small towns like Warsaw.

**CLOSED SESSION:**

Vice-Mayor Paul Yackel made a motion to convene into closed session as permitted by Virginia Code Section 2.2-3711.A.4 relating to the privacy of an Individual unrelated to public business. Councilman Lee seconded the motion. The following vote was taken:

Mark E. Milstead Aye Rebecca C. Hubert Aye

Paul G. Yackel Aye William L. Washington, IV. Aye

R. Roger Lee Aye Ogle E. Forrest Aye

Ralph W. Self Aye

Mayor Milstead reconvened in regular session and Council certified, by roll call vote, that, in the closed session just conducted, nothing was discussed except the matter (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. The following are the roll call votes:

Mark E. Milstead Aye Rebecca C. Hubert Aye

Paul G. Yackel Aye William L. Washington, IV. Aye

R. Roger Lee Aye Ogle E. Forrest Aye

Ralph W. Self Aye

Councilman Forrest made a motion to approve draft language between the Town of Warsaw and Bailey Ridge Living Trust regarding Baily Ridge Subdivision. The Town Attorney is to prepare the agreement. . Councilman Lee seconded the motion. The following vote was taken:

Mark E. Milstead Aye Rebecca C. Hubert Aye

Paul G. Yackel Aye William L. Washington, IV. Aye

R. Roger Lee Aye Ogle E. Forrest Aye

Ralph W. Self Aye

Councilman Forrest made a motion to cancel an existing contract with RRI LLC for mutually beneficial reasons. Councilman Lee seconded the motion. The following vote was taken:

Mark E. Milstead Aye Rebecca C. Hubert Aye

Paul G. Yackel Aye William L. Washington, IV. Aye

R. Roger Lee Aye Ogle E. Forrest Aye

Ralph W. Self Aye

Councilman Forrest made a motion for the Mayor to execute a transaction with Resource Engineering to conduct a phase two review at 179 Main St. The motion was seconded by Councilman Washington. The following vote was taken:

Mark E. Milstead Aye Rebecca C. Hubert Aye

Paul G. Yackel Aye William L. Washington, IV. Aye

R. Roger Lee Aye Ogle E. Forrest Aye

Ralph W. Self Aye

**COUNCIL COMMENTS:**

Councilman Lee is happy the pavilion project is moving forward.

Councilman Forrest wants to wish everyone a Happy Holidays.

Councilman Washington would like everyone to have a good holiday season. He also went to a national leadership conference and tried to put Warsaw on the map. He hopes he represented the area well and he is glad to finally be Dr. Washington. He thinks the school is doing great and they have built a really nice auditorium where people want to come.

Councilwoman Hubert is sad to see John Slusser retire, but she believes they have received some good applications.

Councilman Self would like to wish everyone Happy Holidays and we need to realize what the true meaning of the holidays really is.

With there being no further business, Mayor Milstead adjourned the monthly meeting of the Warsaw Town Council at 8:03pm.

Submitted by:

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Laura K. Condrey