

MINUTES
WARSAW PLANNING COMMISSION
REGULAR MEETING & PUBLIC HEARING
OCTOBER 3, 2019 – 7:00 PM

The regular meeting of the Warsaw Planning Commission and Public Hearing to consider the Conditional Use Permit request of Tommy & Cynthia Tindall to erect fencing on Parcel #16A2(5)BKB -1&2 at 156 Main Street was held in Council Chambers at 78 Belle Ville Lane, Warsaw, VA, Thursday, October 3, 2019 at 7:00 p.m. Commissioners present were Chairman Gary W. Palmore, Vice-Chair Elizabeth F. Franklin, Mary Beth Bryant, Hannah O. Tiffany, and Council Liaison Jonathan B. English. Commissioners Barbara Jean Lefon & Regis H. Slaw were absent.

Town staff present was Town Manager Joseph N. Quesenberry, Community Development Specialist Melissa M. Coates, Commission Secretary Linda S. Holsinger, Officer Albert Max Sanchez and Frances A. Baylor.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Gary W. Palmore called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m.

APPROVAL OF CONSENT AGENDA & MINUTES-AUGUST 2019

Commissioner Tiffany moved to approve the Consent Agenda and the Minutes of August 2019 as presented. The motion was seconded by Commissioner Bryant and carried with the following votes.

Gary W. Palmore	Aye	Elizabeth F. Franklin	Aye
Mary Beth Bryant	Aye	Hannah O. Tiffany	Aye
Jonathan B. English	Aye		

PUBLIC HEARING – Conditional Use Permit Request, Parcels 16A2(5)BKB-1,2 To establish Front Yard Fencing on C-1 Zoned Property

Chairman Palmore opened the Public Hearing and read the following Notice of Public Hearing as published in the Northern Neck News September 25 and October 2, 2019.

The Warsaw Planning Commission and Town Council will be holding Public Hearings during their regularly scheduled meetings of Thursday, October 3, 2019 and Thursday, October 10, 2019 respectively, at 7:00 pm in Warsaw Town Council Chambers located at 78 Belle Ville Lane, Warsaw, Virginia.

The Public Hearing will be to discuss, review and take action on the Conditional Use Permit request by Tommy and Cynthia Tindall to establish front yard fencing located on C-1 or Limited Commercial zoned parcels; 16A2(5)BKB-1and2. This request is in direct correlation to recent ordinance amendments which now permit such accessory structures within C-1 or Limited Commercial zoned districts, previously prohibited.

Questions or special accommodations to attend public hearings should be directed to Joseph Quesenberry, Town Manager, at jquesenberry@town.warsaw.va.us, 801-333-3737. Copies of this notice have also been mailed to adjacent property owners.

PUBLIC COMMENT

There being no public in attendance to bring forth any comments or suggestions. Chairman Palmore closed the public hearing.

The Chairman then asked for comments from the Commission or Town Staff. Melissa Coates explained fencing in the front yard was not permitted in the past but can be permitted with a maximum height of 3 feet with 4' post on corners; now with a Conditional Use Permit. She advised the Commission Mr. & Mrs. Tindall have submitted their request to erect black iron fencing along the front of the property and chain link fencing along the sides and back of the property. They want to protect the boundary of their property and keep people and animals off. The fencing will be transparent. They have included a diagram showing how they wish to proceed. The Town Manager stated he has no problem with the plan as proposed.

Vice-Chair Franklin was concerned about the height and also asked if the fence could be at least a foot from the sidewalk to accommodate mothers with strollers and walkers. Commissioner Tiffany agreed and asked if setbacks would apply and suggested the black iron fencing be required down the side and back instead of the chain link as presented. She also asked if the Commission's concerns could be addressed and ask the property owners to comply. The Town Manager advised setbacks do not apply to fencing however, the Commission can address their concerns in their recommendation to Council. The Commission's main concerns are the aesthetics and safety and their conditions to recommend to Council are:

- The fencing be no more than a height of 3 feet and the support columns be no more than 4 feet.
- Front yard setback shall be 1 foot from the edge of the sidewalk.
- The front yard fencing shall be black iron fencing and must be transparent .
- The front yard fence in black iron should continue along all property lines that front Main Street.
- The fence shall maintain a 4-foot setback from the utility pole located on the corner of Belle Ville Lane and Main Street.

Chairman Palmore moved to recommend Town Council approval of the Conditional Use Permit of Tommy & Cynthia Tindall to put up fencing as proposed with the conditions noted. The motion was seconded by Commissioner Tiffany and carried with the following votes.

Gary W. Palmore	Aye	Elizabeth F. Franklin	Aye
Mary Beth Bryant	Aye	Hannah O. Tiffany	Aye
Jonathan B. English	Aye		

OLD BUSINESS

Comprehensive Plan – Discussion and Update

Chairman Palmore asked how we were proceeding to have someone assist us with the Comprehensive Plan as we discussed. The Town Manager advised he had contacted the Berkley Group and had a budgeted amount, but the proposal came in higher than he had anticipated. We do need to get back on this but there is nothing to report tonight.

NEW BUSINESS

There was no new business to come before the Commission at this time.

Mary Beth Bryant asked about Halloween Trunk or Treat. The Town Manager advised it will be held at the Town Park from 5:00 to 7:00.

Elizabeth Franklin stated this is a very good event kids really enjoy and there have been good crowds in the past.

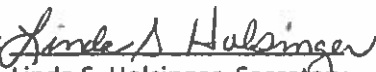
Elizabeth Franklin and Mary Beth Bryant inquired how the investigation stood on the Main Street painting vandalism. The Town Manager advised the investigation is still under way at this time.

Hannah Tiffany asked about how plans are progressing for WarsawFest. The Town Manager advised town staff is busy working on the Town Float. Council, Commission and Staff are all invited to climb on again this year. There will be a crosswalk, and town police will be on duty to assist again this year.

The Town Manager advised we have a new phone system that we are all still trying to get used to all the options. He further advised Burkes Fine Jewelry, Willow Stitch and Northern Neck Popcorn will be opening soon.

Melissa Coates noted Timed Together will be moving to Main Street behind the old transmission shop. It has been on Hamilton Boulevard and she had considered moving to Tappahannock but decided the location on Main Street will give her more visibility, so she has remained in Warsaw. It is a very nice shop that has a lot of items to choose from.

There being no further business, Chairman Palmore adjourned the meeting at 7:45 p.m.

Submitted by: 
Linda S. Holsinger, Secretary